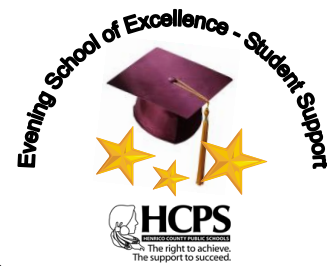


**2016- 2017 Evening School of Excellence**  
**SESSION II: SPRING Registration Information**



**Program Description**

The Evening School of Excellence primarily serves high school students who have experienced academic difficulties, personal challenges, and/or are at-risk of not graduating on time. Designed to help students get back on track to graduation, the program provides an opportunity for students to complete coursework and recover credits needed for graduation through evening classes. The instructional program addresses the learning styles of students through smaller classes, more individualized attention, and differentiated teaching strategies.

**Important Dates**

|                      |  |
|----------------------|--|
| Nov. 7 – Feb. 3      | Registration Period  |
| <b>January 13</b>    | <b>Application and Payment Deadline for PE 9 and PE 10*</b>                    |
| <b>February 3</b>    | <b>Application and Payment Deadline for all courses except PE 9 and PE 10*</b> |
| February 13          | Spring Session Begins  |
| February 17          | Add/drop period ends. Refunds will not be considered after <b>February 17.</b> |
| <b>February 20</b>   | <b>No Class – Student Holiday</b>  |
| <b>March 1</b>       | <b>No Class – Student Half Day</b>   |
| <b>Mar. 27 – 30</b>  | <b>Midterm Exams</b>   |
| <b>April 10 – 14</b> | <b>No Class – Spring Break</b>   |
| May 15 – 18          | Final Exams and SOL Testing  |
| May 18               | Last Day of the Spring Session   |
| May 31               | Final Grades are Posted  |

**Tuition**

Students may enroll in one course for a tuition fee of \$200. Students may enroll in **two** courses held within the **same session** for \$300. Driver’s Education costs \$175.

**Course Drop Period**

The last day to drop a course with a refund is **February 17, 2017.** Please see your home school counselor if you wish to drop the class.

**Class Times:** Classes meet twice each week 5:15 pm – 8:30 pm.

**Henrico County Public Schools reserve the right to cancel courses for which there is insufficient enrollment.**

**Course offerings include:**

|                   |  |                                 |
|-------------------|--|---------------------------------|
| English 11        | Algebra II – <b>HSHS only</b>            | Virginia & US Government        |
| English 12        | Geometry – <b>HSHS only</b>              | Virginia & US History           |
| Online PE 9 & 10* | Algebra Funct. & Data Analysis           | Driver’s Ed.* – <b>AVR only</b> |
| Biology II        | Econ and Pers. Finance – <b>AVR only</b> |                                 |

**\*An additional fee applies for the Behind-the-Wheel portion of the Driver’s Education course. The B-T-W fee is collected by the instructor. Students enrolling in Online PE must have a gym membership and a current physical.**

**Evening School of Excellence Program Sites**

|  |  |
|--|--|
| <p><b>Academy at Virginia Randolph</b><br/>                 2204 Mountain Road<br/>                 Glen Allen, Virginia 23060<br/>                 804-261-5085</p> | <p><b>Highland Springs High School</b><br/>                 15 S. Oak Avenue<br/>                 Highland Springs, Virginia 23075<br/>                 804-328-4000</p> |
|--|--|

**Please keep this page for your records, and submit pages 2-4 to the home school with payment.**





## Important Information for Students Registering for Evening School

**Regular, consistent attendance in Evening School is essential to student success. The courses are fast-paced and each day of attendance is critical.**

No more than three (3) absences, excused or unexcused, are permitted in the program. Students who are absent more than 3 days may be withdrawn from the program.

Three (3) tardies or 3 early dismissals will be counted as one absence.

There are **NO EXCEPTIONS** to this requirement, **REGARDLESS OF THE OTHER REASONS.**

All classes end promptly at **8:30 pm**. Students must be picked up immediately by an authorized party upon class dismissal.

Late pickups occurring after 8:30 pm will be recorded by the ESOE Site Coordinator. Three (3) or more late pickups are considered a violation of the attendance policy and will be handled accordingly.

Parent/ Guardian Initial here: \_\_\_\_\_  
Student Initial here: \_\_\_\_\_

**Attendance and tardy requirements are not meant to be punitive.**

**All schools must maintain and enforce a minimum number of student hours per class in order to retain their accreditation.**

### TUITION/ REFUND POLICY

Tuition must be paid to the home school when the application is submitted.

Once a course has started, no refunds will be authorized after **February 17, 2017**.

No refunds will be authorized for students withdrawn for excessive absences or disciplinary reasons.

Henrico County Public Schools reserves the right to cancel classes for which there is insufficient enrollment and disburse refunds to affected students accordingly.

### INSTRUCTION

**Make Up work applies to excused absences due to illness, bereavement, and religious holidays.**

### DISCIPLINE

**Evening School is a privilege, not a requirement.**

The program is designed to help students get back on track and earn credits needed for graduation. Inappropriate disruptions and improper behavior will not be tolerated.

Students referred to the ESOE Coordinator for violations of discipline may be withdrawn.

If a student is suspended from day school, they cannot attend evening school on the days of their suspensions. This will count as an absence.

The Henrico County Public Schools **Code of Student Conduct** will be enforced in the Evening School of Excellence.

**I give permission for my son/daughter to participate in the Evening School of Excellence. I have read the above guidelines and the HCPS Code of Student Conduct, and I will ensure that my child will comply with all regulations.**

**Parent/Guardian Signature**

**Date**

**Student Signature**

**Date**



Below are suggested facilities:

**American Family Fitness**

<http://www.amfamfit.com>

|   |              |
|---|--------------|
| West End- 11760 W Broad St./ Richmond, VA 23233                           | 804-364-1200 |
| Northside- 10101 Brook Rd #680/ Glen Allen, VA 23059                      | 804-261-1000 |
| Mechanicsville- 6337 Mechanicsville Turnpike/<br>Mechanicsville, VA 23111 | 804-569-1600 |

**YMCA of Greater Richmond**

<http://www.ymcarichmond.org>

Participating branches:

|  |              |
|--|--------------|
| Shady Grove- 11255 Nuckols Rd./ Glen Allen, VA 23059       | 804-270-3866 |
| John Rolfe- 2244 John Rolfe Pkwy./ Henrico, VA 23233       | 804-360-8767 |
| Tuckahoe- 9211 Patterson Ave./ Henrico, VA 23229           | 804-740-9622 |
| Downtown- 2 W. Franklin St./ Richmond VA 23220             | 804-644-9622 |
| Atlee- 8017 Rutland Center Blvd./ Mechanicsville, VA 23116 | 804-427-9622 |

|   |              |
|---|--------------|
| Gold's Gym - 8904-A West Broad St./ Richmond, VA<br><a href="http://www.goldsgym.com">http://www.goldsgym.com</a> | 804-968-GOLD |
|---|--------------|

|  |              |
|--|--------------|
| ACAC - 2201 Old Brick Rd./ Glen Allen, VA 23060<br><a href="http://www.acac.com/locations/short-pump/">http://www.acac.com/locations/short-pump/</a> | 804-464-0990 |
|--|--------------|

**\*For Metro Facility and Branch Memberships, the YMCA offers income-based rates for families and individuals.**