

2018- 2019 Evening School of Excellence

SESSION I: **FALL** Registration Information



Program Description

The Evening School of Excellence primarily serves high school students who have experienced academic difficulties, personal challenges, and/or are at-risk of not graduating on time. Designed to help students get back on track to graduation, the program provides an opportunity for students to complete coursework and recover credits needed for graduation through evening classes. The instructional program addresses the learning styles of students through smaller classes, more individualized attention, and differentiated teaching strategies.

Important Dates

Aug. 1 – Sept. 14, 2018	Registration Period
September 14	Application and Payment Deadline for all courses*
October 1	Fall Session Begins
**October 4 @6:00 pm	- MANDATORY ONLINE PE 9 & 10 ORIENTATION – AVR Auditorium
October 5	Add/drop period ends. Refunds will not be considered after October 5.
October 8	No Class – Student Holiday
November 6	No Class – Student Holiday
Nov. 7 & 8	Midterm Exams
Nov. 21 - 23	No Class – Thanksgiving – Student Holiday
Dec. 11 – 14	Classes will be in Session
Dec. 13 & 14	Final Exams
Dec. 20 – Jan. 2	No Class – Winter Break
Jan. 7 & 8	Holiday Study Guides and Capstone Projects are Due
Jan. 16 & 17	SOL Testing
Jan. 25	Final Grades Posted

Tuition

Students may enroll in one course for a tuition fee of \$200. Students may enroll in **two courses held within the same session** for \$300. Driver's Education costs \$175.

Course Drop Period

The last day to drop a course with a refund is **October 5, 2018.** Please see your home school counselor if you wish to drop the class.

Class Times: Classes meet twice each week 5:15 pm – 8:30 pm.

Henrico County Public Schools reserve the right to cancel courses for which there is insufficient enrollment.

Course offerings include:

English 11	Algebra II – HSHS only	Virginia & US Government
English 12	Algebra Functions & Data Analysis	Virginia & US History
Online PE 9 & 10*	Econ and Pers. Finance – AVR only	Driver's Ed.* – AVR only
Biology II		

*An additional fee applies for the Behind-the-Wheel portion of the Driver's Education course. The B-T-W fee (\$100) is collected by the driving instructor. Students enrolling in Online PE must have a gym membership and a current physical. Students who are not able to provide an acceptable copy of a current physical to the instructor on opening night will be required to drop the course the following day.

Evening School of Excellence Program Sites

Academy at Virginia Randolph
 2204 Mountain Road
 Glen Allen, Virginia 23060
 804-261-5085

Highland Springs High School
 15 S. Oak Avenue
 Highland Springs, Virginia 23075
 804-328-4000



Please keep this page for your records, and submit pages 2-4 to the home school with payment.



EVENING SCHOOL OF EXCELLENCE 2018 – 2019 FALL REGISTRATION

NTP Office Use Only	
Date Received	_____
Via Mail	_____ Fax _____

Student Name _____
 Last First MI

Full Address _____

Parent/Guardian _____ Parent (evening phone) _____

Other Emergency Contact _____ Phone _____ Relationship _____

Additional Information (allergies, medical concerns, etc.) _____

2018/2019 Home School _____

Student Email _____ Parent Email _____

Course Name	Days	Time	Tuition	HSHS*	AVR*	First Attempt	Course Repeat
English 11	M/W	5:15pm - 8:30pm	\$200.00				
English 12	M/W	5:15pm - 8:30pm	\$200.00				
Driver's Education Class – There is an additional fee for Behind the Wheel.	M/W	5:15pm - 8:30pm	\$175.00				
Algebra II (HSHS only)	M/W	5:15pm - 8:30pm	\$200.00				
Algebra, Functions & Data Analysis	T/Th	5:15pm - 8:30pm	\$200.00				
Virginia & US History	T/Th	5:15pm - 8:30pm	\$200.00				
Virginia & US Government	T/Th	5:15pm - 8:30pm	\$200.00				
Biology II	T/Th	5:15pm - 8:30pm	\$200.00				
Economics & Personal Finance (AVR only)	T/Th	5:15pm-8:30pm	\$200.00				
*Online Health/PE 9	Online	Meet with the teacher periodically to check progress.	\$200.00				
*Online Health/PE 10	Online	Meet with the teacher periodically to check progress.	\$200.00				

Student Signature _____

Parent/Guardian Signature _____ Date _____

Please return this form to your school counselor immediately for course approval

Important Information for Students Registering for Evening School

ATTENDANCE

Regular, consistent attendance in Evening School is essential to student success. The courses are fast-paced and each day of attendance is critical.

No more than three (3) absences, excused or unexcused, are permitted in the program. Students who are absent more than 3 days may be withdrawn from the program.

Three (3) tardies or 3 early dismissals will be counted as one absence.

There are **NO EXCEPTIONS** to this requirement, **REGARDLESS OF THE OTHER REASONS.**

All classes end promptly at **8:30 pm**. Students must be picked up immediately by an authorized party upon class dismissal.

Late pickups occurring after 8:30 pm will be recorded by the ESOE Site Coordinator. Three (3) or more late pickups are considered a violation of the attendance policy and will be handled accordingly.

Parent/ Guardian Initial here: _____

Student Initial here: _____

Attendance and tardy requirements are not meant to be punitive.

All schools must maintain and enforce a minimum number of student hours per class in order to retain their accreditation.

TUITION/ REFUND POLICY

Tuition must be paid to the home school when the application is submitted.

Once a course has started, no refunds will be authorized after **October 5, 2018.**

No refunds will be authorized for students withdrawn for excessive absences or disciplinary reasons.

Henrico County Public Schools reserves the right to cancel classes for which there is insufficient enrollment and disburse refunds to affected students accordingly.

INSTRUCTION

Make Up work applies to excused absences due to illness, bereavement, and religious holidays.

DISCIPLINE

Evening School is a privilege, not a requirement.

The program is designed to help students get back on track and earn credits needed for graduation. Inappropriate disruptions and improper behavior will not be tolerated.

Students referred to the ESOE Coordinator for violations of discipline may be withdrawn.

If a student is suspended from day school, they cannot attend evening school on the days of their suspensions. This will count as an absence.

The Henrico County Public Schools **Code of Student Conduct** will be enforced in the Evening School of Excellence.

I give permission for my son/daughter to participate in the Evening School of Excellence. I have read the above guidelines and the HCPS Code of Student Conduct, and I will ensure that my child will comply with all regulations.

Parent/Guardian Signature _____

Date _____

Student Signature _____

Date _____

Online Health/PE participants

Student Name: _____
 First MI Last

**Online Health/PE participants must possess or obtain a gym membership.
**ALSO, please make sure you bring a copy of a recent physical examination
(dated no earlier than May 1, 2018) to orientation to participate in the course.**

Where is your gym Membership?

Facility and branch name: _____

Facility phone number: _____

*If you do not have a gym membership, please make sure you obtain a membership
before Evening School of Excellence begins and have them sign below:*

Facility and branch name: _____

Facility phone number: _____

Printed name of Staff Member: _____

Signature of Staff Member: _____

Due to the requirement of a gym membership for Online Health/PE, the Site Coordinators or Program Administrator may need to contact the facility. Please sign below to give permission for our staff to speak to the facility if necessary.

Parent Consent

Below are suggested facilities:

American Family Fitness

<http://www.amfamfit.com>

West End- 11760 W Broad St./ Richmond, VA 23233	804-364-1200
Northside- 10101 Brook Rd #680/ Glen Allen, VA 23059	804-261-1000
Mechanicsville- 6337 Mechanicsville Turnpike/ Mechanicsville, VA 23111	804-569-1600

YMCA of Greater Richmond

<http://www.ymcarichmond.org>

Participating branches:

Shady Grove- 11255 Nuckols Rd./ Glen Allen, VA 23059	804-270-3866
John Rolfe- 2244 John Rolfe Pkwy./ Henrico, VA 23233	804-360-8767
Tuckahoe- 9211 Patterson Ave./ Henrico, VA 23229	804-740-9622
Downtown- 2 W. Franklin St./ Richmond VA 23220	804-644-9622
Atlee- 8017 Rutland Center Blvd./ Mechanicsville, VA 23116	804-427-9622

Gold's Gym - 8904-A West Broad St./ Richmond, VA http://www.goldsgym.com	804-968-GOLD
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ACAC - 2201 Old Brick Rd./ Glen Allen, VA 23060 http://www.acac.com/locations/short-pump/	804-464-0990
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***For Metro Facility and Branch Memberships, the YMCA offers income-based rates for families and individuals.**