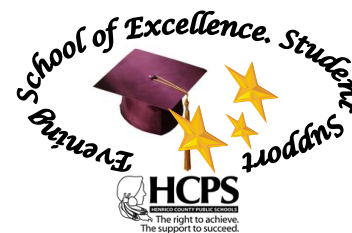


2016- 2017 Evening School of Excellence

SESSION I: **FALL** Registration Information



Program Description

The Evening School of Excellence primarily serves high school students who have experienced academic difficulties, personal challenges, and/or are at-risk of not graduating on time. Designed to help students get back on track to graduation, the program provides an opportunity for students to complete coursework and recover credits needed for graduation through evening classes. The instructional program addresses the learning styles of students through smaller classes, more individualized attention, and differentiated teaching strategies.

Important Dates

August 1 – Sept. 9	Registration Period
September 9	Application Deadline*
September 26	Fall Session Begins
**September 29 @ 6:00PM - MANDATORY ONLINE PE 9 & 10 ORIENTATION – AVR Auditorium	
September 30	Last Day to Drop a Course for a Refund- No refunds will be authorized after Sept. 30
October 10	No Classes- Student Holiday
November 8	No Classes- Student Holiday
November 7-10	Midterm Exams Week
November 21-22	No Classes - Thanksgiving student holidays
December 19-30	No Classes - Student Holiday
January 2-5	Holiday Study Guides and ESOE Subject Area Capstone Projects are due
January 9-12	Review and Final Exams
January 12	Last Day of the Fall Session
January 20	Final Grades are Issued

Tuition

Students may enroll in one course for a tuition fee of \$200.00. Students may enroll in **two courses held within the same session** for \$300.00. Driver Education cost is \$175.00. **Tuition must be paid in full to the home school before the session begins.**

Course Drop Period

The last day to drop a course with a refund is **September 30, 2016**. The drop forms must be submitted directly to the on-site Evening School Coordinator.

Class Times: Classes meet twice each week 5:15 – 8:30 pm.

Henrico County Public Schools reserve the right to cancel courses for which there is insufficient enrollment.

Course offerings include:

English 11	Virginia and US History	On-line PE 9 & 10*
English 12	Virginia and US Government	AFDA
Biology II	Driver’s Education*	Algebra II

*An additional fee applies for the Behind-the-Wheel portion of Driver’s Education courses.

The B-T-W fee is collected by the Driver’s Education instructor. In order to enroll in online PE, students must have a membership to a gym and a current physical (no earlier than May 1, 2016).

Evening School of Excellence Program Sites

Academy at Virginia Randolph
2204 Mountain Road
Glen Allen, Virginia 23060

Highland Springs High School
15 S. Oak Avenue
Highland Springs, Virginia 23075



Please keep this page for your records. Submit pages 2-4 with the full tuition to the home school.

Important Information for Students Registering for Evening School

ATTENDANCE

Regular, consistent attendance in evening school is essential for student success. The courses are fast-paced and each day of attendance is critical.

No more than three (3) absences, excused or unexcused, are permitted in the program. Students who are absent more than 3 days may be withdrawn from the program.

Three (3) tardies or 3 early dismissals will be counted as one absence.

All classes end promptly at **8:30 pm**. Students must be picked up immediately by an authorized party upon class dismissal.

Late pickups occurring thereafter will be recorded by the ESOE Site Coordinator. Three (3) or more late pickups are considered a violation of the attendance policy and will be handled accordingly.

Parent/ Guardian Initial here: _____

Student Initial here: _____

Attendance and tardy requirements are not meant to be punitive.

All schools must maintain and enforce a minimum number of student hours per class in order to retain their accreditation.

TUITION/ REFUND POLICY

Tuition must be **paid in full** to the home school before the session begins.

Once a course has started, no refunds will be authorized after **September 30, 2016**.

No refunds will be authorized for students withdrawn for excessive absences or disciplinary reasons.

Henrico County Public Schools reserves the **right to cancel classes** for which there is **insufficient enrollment and disburse refunds** to affected students accordingly.

INSTRUCTION

In addition to traditional classroom instruction, students will also complete some work online via BlackBoard).

Make-up work applies to excused absences due to illness, bereavement, and religious holidays.

DISCIPLINE

Evening School is a privilege, not a requirement.

The program is designed to help students get back on track and earn credits needed for graduation. Inappropriate disruptions and improper behavior will not be tolerated.

The Henrico County Public Schools **Code of Student Conduct** will be enforced in the Evening School of Excellence.

I give permission for my son/daughter to participate in the Evening School of Excellence. I have read the above guidelines and the HCPS Code of Student Conduct, and I will ensure that my child will comply with all regulations.

Parent/Guardian Signature _____

Date _____

Student Signature _____

Date _____

Please keep page 1 for your records. Submit pages 2-4 with the full tuition to the home school.

Below are suggested facilities:

American Family Fitness

<http://www.amfamfit.com>

West End- 11760 W Broad St./ Richmond, VA 23233	804-364-1200
Northside- 10101 Brook Rd #680/ Glen Allen, VA 23059	804-261-1000
Mechanicsville- 6337 Mechanicsville Turnpike	804-569-1600
Mechanicsville, VA 23111	

YMCA of Greater Richmond

<http://www.ymcarichmond.org>

Participating branches:

Shady Grove- 11255 Nuckols Rd/. Glen Allen, VA 23059	804-270-3866
John Rolfe- 2244 John Rolfe Pkwy./ Henrico, VA 23233	804-360-8767
Tuckahoe- 9211 Patterson Ave./ Henrico, VA 23229	804-740-9622
North Richmond- 2 W. Franklin St./ Richmond VA 23220	804-644-9622
Chickahominy- Ruthland Center Blvd. Mechanicsville, VA	804-427-9622

Gold's Gym - 8904-A West Broad Street, Richmond, VA	804-968-GOLD
http://www.goldsgym.com	

ACAC - 2201 Old Brick Road Glen Allen, Va 23060	804-464-0990
http://www.acac.com/locations/short-pump/	

***For Metro Facility and Branch Memberships, the YMCA offers income-based rates for families and individuals.**